



Facility Rental Menu

Today's Date: _____ Name: _____

Phone: _____

Email: _____

Event Type: _____

Event Date: _____ Number of Guests: _____

Event Time: _____

BASE PRICE (per hour) \$ _____

What do you need for your event?

- _____ Arena included
- _____ Pavilion included
- _____ Barn portico included
- _____ Picnic pad included
- _____ Grassy area included
- _____ Bridal changing room \$ _____
- _____ Extra staff (per hour) \$ _____
- _____ Extra hour for wedding rehearsal (per hour) \$ _____

*Note: Setup and cleanup time is counted as rental time.

TOTAL: \$ _____

Food Service:

_____ Yes (if yes, explain food service below) _____ No

_____ Caterer (tell what your caterer’s needs are; e.g., access to water/electricity, food truck parking)

_____ Covered Dish/Picnic _____

_____ Other _____

Decorations:

_____ Will you be decorating? (e.g., flowers, candles, chairs, tables) _____

_____ If you are using candles, where will you want them placed? _____

Alcohol:

_____ Yes _____ No

Tent:

_____ Yes _____ No

Music/DJ:

_____ Yes _____ No

_____ Music/DJ (tell what your Music/DJ’s needs are; e.g., access to electricity, number of outlets)

Entertainment:

_____ Yes _____ No

_____ Entertainment (tell what your entertainment’s needs are; e.g., access to electricity, etc.)
